



KITTITAS COUNTY FIRE DISTRICT # 7
MINUTES OF FIRE COMMISSIONERS MEETING
January 11, 2023 18:00

CALL TO ORDER: The meeting was called to order at 18:00 hours at station 72, on January 11, 2023. The Pledge of Allegiance was led by Commissioner Chair Bill Dickinson.

PRESENT: Commissioner Bill Dickinson, Commissioner Robert Cernick Commissioner Justin Zipperer, Chief Sinclair, Deputy Chief Hutsell, Finance Admin/District Secretary Micallef. Five members of KCFD7 and volunteers were present and six members of the public.

ADOPTION OF AGENDA: Commissioner Cernick moved to approve the agenda, Commissioner Zipperer seconded the motion and the Board voted 3-0 to approve the agenda.

PUBLIC COMMENT: Tom Watkins president of the IAFF local union thanked Chief Sinclair and the Board for the raises given to the paid staff.
Jeff Meyers a resident of Sky Meadows thanked KCFD7 for help with a fire at their residence this last month.

APPROVAL OF MINUTES: Meeting Minutes were presented for approval. Meeting minutes were from the December Regular Meeting. Commissioner Cernick motioned to approve and sign meeting minutes, Commissioner Zipperer seconded the motion, the Board Voted 3-0 and signed the meeting minutes.

CORRESPONDENCE: None

FINANCIAL REPORT: Treasurers Report was given. Balance in accounts at the end of December was \$1,536,555.09. In 2022 98% of the taxes were collected for a amount of \$2,867,628.25.

Check registers were presented and were signed.

CHIEFS REPORT:

Chief was down with Influenza in December he wants to thank Deputy Chief Hutsell and Admin Officer Micallef for covering the meeting last month.

David Sharp has done an awesome job as our Training Capt. For the last several months. Regrettably, he is moving to Nevada for his work. We have spoken with Thomas Mosiman who is willing to assist us.

Significant changes have been made to the ESCI report that you received a draft copy of. Once both Boards have reviewed it fully, Chief Sinclair recommends we hold a series of open houses to let the community know. Chief would like to make a PowerPoint presentation of the highlights.

Hidden Valley—we are continuing to work with the homeowners that are not in the District. We are 12 acres short for having the 60% we need to complete the annexation.



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Kittitas County Fire Marshal- Kittitas County has posted the position, finally. KVFR has extended the contract for 3 months.

2023 Legislative session is back and in full swing. This is the long session of 105 days. Bills are already having hearings and we will likely be asked to testify on several occasions. The joint WFC/WFCA Legislative Day is February 17th. Please let me know if you would like to attend. Fleet/Station Issues: Septic and HVAC issues at 73. Septic has been scoped and 90 degree turns and a dip in the septic line are creating ongoing back up issues. Roto roter advises that the turns need to be removed and better direct line to the drain field be put in immediately to avoid backup issue. Septic estimate for emergency fix is around \$10,000.

HVAC system in the workout area of Station 73 has quit working. Two companies have come out and given bids on the issue. The system will need to be replaced and some ducting fixed. Currently trying to keep the door open to the room so it won't freeze up. Estimate for repair is going to be around \$9,000.

Brush Chassis 3&4 are done and delivered. Working on upfitting those. 3rd Tender is nearing completion.

COMMISSIONERS REPORT: None currently. Lots of legislative meetings coming.

DEPUTY CHIEF REPORT:

- **Public Events Attended:** Holiday event at the elementary school. Suncadia Christmas parade. Food Drive with Hopesource.
Four New Volunteers added. Five volunteers attending the EMT training.
Thomas Mosiman is celebrating five years as a full time firefighter with us.
Significant events: Hostage situation in Cle Elum, station 72 used as staging. Ice Rescue of a resident trying to save a duck. Three large structure fires; Sky Meadows, Book Lane, and Mountain River Trails.
2022 run calls and data were given.
Commissioner Zipperer would like to see the data on what volunteers are responding to and how often.

OLD BUSINESS:

- a. **ESCI/KVFR Joint Meeting:** Chief Sinclair stated that a new draft that is 95% complete has been distributed to Commissioners. Once the report is completely done recommends having a joint meeting with ESCI to have them go over the report. Should be very soon. A member of the public asked if the geographical differences between upper and lower county are being considered. They are per Chief Sinclair. Commissioner Zipperer asked if we plan to implement the recommendations stated in the report to better the district. Chief Sinclair stated we have to overcome the people who want to see us fail. Commissioner Zipperer asked for a copy of the response guidelines to review, will be sent to him.



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NEW BUSINESS:

- a. **Election of Board Chair and Vice Chair:** Commissioner Dickinson nominates Cernick to be Chair, Commissioner Cernick nominated Commissioner Dickinson. Commissioner Zipperer would like to do it. Vote was held. Commissioner Dickinson will be Commissioner Chair, Commissioner Cernick will be Vice Chair.
- b. **Resolution 2023-1 Commissioners to Serve:** Commissioner Zipperer would like to see that Commissioners who volunteer are held to the same standards as all other volunteers as far as training and responding. Commissioners voted 3-0 to approve and sign the resolution.
- c. **Resolution 2023-2 Per Diem:** These rates are taken from the Washington State Office of Financial Management. Commissioners voted 3-0 to approve and sign the resolution.
- d. **Resolution 2023-3 Meeting Time:** Meeting dates and times will remain the same as last year. Joint Meetings regarding the consolidation will try to take place in coordination with our current meetings and we will try to accommodate Commissioner Zipperer's work schedule so that he doesn't have to use a lot of vacation time for meetings.
- e. **Resolution 2023-4 Emergency Repairs to Station 73;** As stated earlier in meeting the Septic and HVAC system at Station 73 are both having issues. This is our station that houses the paid firefighters and having that station down is not an option. The Board voted 3-0 to declare the repairs at Station 73 an emergency and to move forward with the repairs needed asap.

Good of the order: A letter from the National Fire Academy regarding Deputy Chief Hutsell finishing the Managing Officer program was presented. Chief Sinclair as the Chief of KVFR thanked KCFD7 with their help on commercial structure fire at the racquet center. Very large intense fire in very cold conditions. KCFD7 is the only other district in the county that responded with Mutual Aid. Tennaway Station 75, possibility of using eminent domain to get the property. Commissioner Dickinson will contact an attorney to find out if this is an option.

Meeting was adjourned at 19:28.

APPROVED

Kittitas County Fire District No. 7,
Kittitas County Washington

By: Bill Dickinson
Bill Dickinson, Commissioner Chair

By: Robert Cernick
Robert Cernick, Commissioner Vice Chair



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By: _____


Justin Zipperer, Commissioner

ATTEST: _____


Eryn A Micallef, District Secretary