



KITTITAS COUNTY FIRE DISTRICT # 7
MINUTES OF FIRE COMMISSIONERS MEETING
August 9, 2023 18:00

CALL TO ORDER: The meeting was called to order at 18:00 hours at Station 72, August 9th 2023. The Pledge of Allegiance was led by Commissioner Chair Bill Dickinson.

PRESENT: Commissioner Chair Bill Dickinson, Commissioner Vice Chair Robert Cernick, Commissioner Justin Zipperer, Chief Sinclair, Deputy Chief Hutsell, and District Secretary Micallef. 4 members of the public and 3 KCFD7 members were in attendance. Special Guest Arden Thomas

ADOPTION OF AGENDA: Commissioner Vice Chair moved to approve the agenda, Commissioner Zipperer seconded the motion and the Board voted 3-0 to approve the agenda.

SPECIAL PRESENTATION STATION 73 – Arden Thomas for Kittitas County Water Resource Program gave a presentation on the current status of Station 73. The issue is Station 73 was built in a floodplain. During a recent FEMA audit of permits issued it has been uncovered that Station 73 is not compliant with current FEMA regulations on building in flood zones. Kittitas County approved the building permit with an understanding that the building would be built to the standards required. It was built 6 feet below where it should be. The Final Occupancy permit was issued even though it was noncompliant. This is jeopardizing homeowners in the area with federal flood insurance, so this must be fixed. The recommendation is to do an assessment of options to remedy the situation. Option one is to modify the current building to bring it compliant. Option two is to relocate the Station to another location. Option three is to modify the building for a different use. Kittitas County is going to pay to hire someone to do an assessment of the options and make a recommendation. All of the options are going to require a large amount of funding, which the County is trying to figure out where it will come from. They will present to the Commissioners when they have results. Chief Sinclair will meet with local Senators and Congresspeople to explain the situation and see if help for funding is available. Likely there will be a future meeting with KCFD7 Commissioners, representatives from FEMA Region 10, and Kittitas County to go over future plans.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Meeting minutes were presented for approval. Meeting minutes were from the July Regular Meeting. Commissioner Zipperer motioned to approve and sign the meeting minutes, Commissioner Vice Chair Cernick seconded the motion. The Board voted 3-0.

CORRESPONDENCE: None



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FINANCIAL REPORT:

July 2023		
Batch #	Amount	Description
2023.07.01	\$21,615.52	Quarterlies – General Fund
2023.07.02	\$71,918.12	Claims – General Fund
2023.07.03	\$72,382.19	Mid Month Payroll – General Fund
2023.07.04	\$85,941.03	End of Month Payroll – General Fund
	\$251,856.86	

As of July 31st there were a total of \$2,914,717.07 in all of the district accounts. As of July 31st \$3,154,450 or 59% of the taxes for 2023 have been collected.

Check registers were distributed and signed.

CHIEFS REPORT:

Liberty Call – There was a horrific call that our firefighters responded to in Liberty. Three males and one female all passed away as a result of an ATV accident. Two died on scene two were transported to Harborview. A CISD was held and the majority of the firefighters attended. KCFD7 will continue to monitor the firefighters who responded to ensure they are coping.

Station 73 Roof – Roof repairs are ongoing and being handled by the insurance company.

Insurance – Eryn and I have been working with different vendors to look at other companies' rates. Met with them this afternoon. Likely we will stay with Enduris this year. Next year we will give more time to shopping around for better coverage and rates.

Apparatus Status – Tenders are now at 74 and station 77. Two of our tenders are reaching the end of their usable life and will need to be replaced. The Apparatus Committee continues to meet and go over recommendations. Likely will be going out to Bid on specs later this year.

Life Support Banquet – The training tower was fully funded by donors at the banquet. An article was contributed in the paper thanking Life Support, Donors and Cheri Merusa.

Chief's Schedule – Will be attending Fire-Rescue International in Kansas City Missouri August 15-19.

COMMISSIONERS REPORT: Nothing.

DEPUTY CHIEF REPORT:

- Station 72 has been staffed for 15 days of the last month. In this time they have responded to 47 calls.
- Mentorship program going well, 12 shifts last month
- 2 new applications for new volunteers
- 3 of our new hires have left for the State Academy and are doing well



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- Lots of Public Education opportunities; Salmon Bake, Suncadia HOA picnic, National Night out, Station 76 tours.
- Life Support is buying Lifepack 15 and two Lucas CPR devices.
- Our Firefighter Chandler Wesson welcomed a son named Lincoln a few days ago
- Reviewed the specs for the training tower and handed out paperwork on it

OLD BUSINESS: None

NEW BUSINESS:

Auto Aid Agreement with Kittitas County Fire District No. 6 – This is for areas within Suncadia and Morgan Creek. This will help both districts with response times and WSRB. Will benefit the residents of both districts. Commissioner Zipperer asked if there might be any other districts surrounding us that might have the same situation. Chief Sinclair has stated many do, but none of them are interested in agreements. Commissioner Vice Chair Cernick motioned to approve Chief Sinclair to sign the agreement. Commissioner Zipperer seconded the motion. The Board voted 3-0 to approve Chief Sinclair signing the auto aid agreement.

GOOD OF THE ORDER: District Secretary Micallef thanked the firefighters for the cleaning and rearranging at Station 72, The Station looks great.

The meeting was adjourned at 19:08.

APPROVED

Kittitas County Fire District No. 7,
Kittitas County Washington

By: Bill Dickinson
Bill Dickinson, Commissioner Chair

By: Robert Cernick
Robert Cernick, Commissioner Vice Chair

By: Justin Zipperer
Justin Zipperer, Commissioner

ATTEST:
Eryn A Micallef
Eryn A Micallef, District Secretary