



KITTITAS COUNTY FIRE DISTRICT # 7
MINUTES OF FIRE COMMISSIONERS MEETING
September 13, 2023 18:00

CALL TO ORDER: The meeting was called to order at 18:00 hours at Station 72, on September 13, 2023. The Pledge of Allegiance was led by Commissioner Chair Bill Dickinson.

PRESENT: Commissioner Chair Bill Dickinson, Commissioner Vice Chair Robert Cernick, Commissioner Justin Zipperer, Chief Sinclair, Deputy Chief Hutsell, and District Secretary Micallef. 3 Volunteers and 5 public were in attendance.

ADOPTION OF AGENDA: Commissioner Vice Chair Cernick moved to approve the agenda, Commissioner Zipperer seconded the motion and the Board voted 3-0 to approve the agenda.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Meeting minutes were presented for approval. The meeting minutes were from the August Regular Meeting. Commissioner Zipperer motioned to approve and sign the meeting minutes; Commissioner Vice Chair Cernick seconded the motion. The Board voted 3-0. Minutes were signed.

CORRESPONDENCE: None

FINANCIAL REPORT:

August 2023		
Batch #	Amount	Description
08.01.2023	\$26,384.40	Claims– General Fund
08.02.2023	\$75,725.73	Mid month Payroll– General Fund
08.03.2023	\$81,220.69	EOM Payroll-General Fund
08.04.2023	\$27,382.94	Claims– General Fund
	\$	210,713.76

As of August 31st, 2023 there were a total of \$2,771,760.45 in all of the district accounts. As of August 31st, 2023 \$3,154,450 or 59% of the taxes for 2023 have been collected.

Check registers were distributed and signed.

CHIEFS REPORT:

Operations —We held a CISM for the responders that responded to the fatality MVC on Lower Peoh and I-90. This was a difficult call for all involved and was a complex extrication. House under construction fire in Suncadia, late season wildland fires.

Station 7-3—Roof repairs are ongoing, and it is being handled by our insurance.



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Station 7-3 Vacation- Commissioner Dickinson and Chief Sinclair attended the Board of Commissioners Study Session related to this issue. The County is hiring a consultant, we are awaiting the next steps from the County. Chief and Dickinson informed them of the issues this creates for KCFD7. On Oct 3rd they will award the consultant contract.

Insurance—We asked for additional companies to bid on our insurance and found Enduris was our best option. Since we have told Enduris we may leave customer service has been better.

Consolidation Sub-committee. We will be kicking off a series of meetings once I receive confirmation from both unions as to their representatives. A draft document from the attorney has been received.

Facilities and Fleet Status—Befor is doing roof repairs at 73, the Air System is being repaired, repairs are done waiting for air samples back. All the furnaces have been checked along with levels in propane tanks with cooler weather coming.

Kittcom—The Director of Kittcom has submitted his resignation for medical reasons. There is a meeting tomorrow to decide on a plan for moving forward. The radio system continues to be plagued with problems, and despite their efforts, they have not resolved the issues.

My schedule—. There will be a push in the next couple of months to complete several projects. Would like to schedule a study session in October for the budget.

New Apparatus Update: Pick-up trucks are delayed due to a strike, hoping to get it soon but no dates. The Apparatus Committee has put forward engine specifications. Working with 3 different companies to explore the savings options of buying two engines for KCFD7 and two engines for KVFR at the same time.

Tennaway: Group up that area dissatisfied with HD2 they would like to be part of KVFR response. Issues are not with us, only HD2 and HD2 is working with them to resolve them. Auto Aid Agreement with District 6; District 6 has modified the original approved agreement. Revised the response area, so that District 6 wasn't expected to respond to areas way to the East. The new document was distributed and approved. Commissioner Vice Chair Cernick motioned to approve and sign the new agreement. Commissioner Chair Dickinson seconded the motion. The Board voted unanimously to approve and sign the new agreement.

COMMISSIONERS REPORT: WFCA legislation committee started again, some of the hot topic items being discussed are increasing the 1% limit on taxation increases, Commissioners Per Diem, and Lithium Battery fire safety.

DEPUTY CHIEF REPORT:

- Evip Certs are done.
- 15 mentor shifts have been completed.
- Burn to learn live burn scheduled for October 14th
- 3 new volunteer applications taken.
- Large semi car carrier fire happened, MVA on 903 with fatality, Structure Fire Old Grove Trail 12 hours on scene.
- 2 mutual aid wildfires that we sent tenders and brush trucks to
- Public Education and Events; 8/30 Back to school event, will be doing fire prevention week with schools, 10/10 groundbreaking ceremony for training tower.



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OLD BUSINESS:

- a. **Station 72 building update:** Waiting still on Building permit #14 in line, it's taking way longer than they said it would.

NEW BUSINESS:

- a. **Contract Negotiations:** Will have a meeting with Union and have an executive session at the next meeting to discuss.
- b. **Confirm Hiring List:** Commissioner Vice Chair Cernick motioned to approve the list and give Chief Sinclair the rule of 3. Commissioner Zipperer seconded the motion. The Board voted 3-0 to confirm the hiring list good for a year.

GOOD OF THE ORDER: None

The meeting was adjourned at 19:43.

APPROVED

Kittitas County Fire District No. 7,
Kittitas County Washington

By: Bill Dickinson
Bill Dickinson, Commissioner Chair

By: Robert Cernick
Robert Cernick, Commissioner Vice Chair

By: Justin Zipperer
Justin Zipperer, Commissioner

ATTEST:
Eryn A Micallef
Eryn A Micallef, District Secretary