



**KITTITAS COUNTY FIRE DISTRICT # 7
MINUTES OF FIRE COMMISSIONERS MEETING
February 8, 2024 at 1800 hours**

1. Call to order/Pledge of Allegiance. @6:01pm

**Present: Commissioner Myers, Commissioner Zipperer and Commissioner Cernick,
Interim Chief McFarland and Kristin Carlson (filling in for Eryn)**

2. Approval of Agenda

Action Item: Motion to Approve Agenda (**approved with adding new policy 212
and discussion to review all job descriptions for all stipend positions**)

Motioned by **Cernick** Second by **Zipperer** Vote **3-0, approved**

3. Public Comment (Please limit comments to 3 minutes)

No Public Comment

4. Approval of previous meeting minutes

- a. January Meeting Minutes

Motioned by **Zipperer** Second by **Cernick** Vote **3-0, approved**

- b. January 20th Special Meeting

Motioned by **Cernick** Second by **Zipperer** Vote **3-0, approved**

5. Correspondence

Correspondence attached to meeting minutes

6. Check Register Signing

**Registers have been signed by all commissioners. Commissioners wanted to note a
typo in the last batch, change to 01.05.2024**

Motioned by **Zipperer** Second by **Cernick** Vote **3-0, approved**

7. Chief's Report

- L-761 is back in service as of 2/8/24
- Typhoon was back in the shop today with a wiring issue
- No follow ups from the Suncadia flooding calls
- Fire Marshall's office to follow up with Suncadia PM on Trailside condo, fire watch



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9. Unfinished Business

a. Union Contract Negotiations

Commissioners approve to move forward with Cabot, not to exceed \$7000.00. Commissioner Chair to sign contract without Board's. Commissioner's request COMPS going forward.

Motioned by **Zipperer** Second by **Cernick** Vote **3-0, approved**

b. Response Policy (**leave under old business**)

Chief McFarland and BC Ewing sat down to rewrite policy, presented for 2014 unsigned version of the response policy. Zipperer is concerned that Response policy is in policy form, wants as a guideline. Commissioners want a detailed response guidelines/mutual aid with EMS included. Labor Management will also have a chance to review.

Motioned by **Zipperer** Second by **Cernick** Vote **3-0, approved**

10. New Business

a. Fire Chief hiring timeline

Zipperer asked to revise hiring requirements. Change to a minimum of ICT5 required, ICT4 or 3 desired. Modifying flyer and website with dates of timeline.

February 29th at 6pm – Special Meeting

To discuss candidates and assessment center. Narrow applicant pool and finalize process for interviews.

Chief's Interview/Commissioner Interview

4/11/24 decision by, contingent on background

New Chief Start day – May 1st

Assessment Center/Interviews to be scheduled for March 29th or 30th.

Motioned by **Myers** Second by **Cernick** Vote **3-0, approved**

b. March Regular Meeting time/date

Meetings moving to the second Thursdays of every month

11. Good of the order/Announcements

- **KCFD7 Awards Banquet, March 21st, please RSVP by March 12th**
- **Commissioners Zipperer & Myers will be attending the Annual Commissioner Training**



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12. Adjournment Time: 19:22

APPROVED

Kittitas County Fire District No. 7,
Kittitas County Washington

By: _____


Jeff Myers, Commissioner Chair

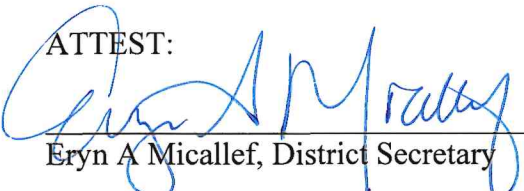
By: _____


Justin Zipperer, Commissioner Vice Chair

By: _____


Robert Cernick, Commissioner

ATTEST:


Eryn A Micallef, District Secretary

