



**KITTITAS COUNTY FIRE DISTRICT # 7**  
**MINUTES OF FIRE COMMISSIONERS MEETING**  
**August 8, 2024 18:00**

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**CALL TO ORDER:** The meeting was called to order at 18:00 hours at Station 72, on August 8th, 2024. The Pledge of Allegiance was led by District Secretary Micallef.

**PRESENT:** Commissioner Chair Jeff Myers, Commission Vice Chair Justin Zipperer, Commissioner Rober Cernick had an excused absence, Chief Aaron Lowe, Chief Admin Officer/District Secretary Micallef, two firefighters from KCFD7, and one member of the public.

**ADOPTION OF AGENDA:** Commissioner Zipperer motioned to approve the agenda, Commissioner Cernick seconded the motion, the Board voted 2-0 to approve the agenda.

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Meeting minutes were presented for approval. The meeting minutes were from the July Regular Meeting. Commissioner Zipperer motioned to approve and sign the meeting minutes; Commissioner Myers seconded the motion. The Board voted 2-0. Minutes were signed.

**CORRESPONDENCE:** None

**FINANCIAL REPORT:** Report was given. At the end of July the amount in all accounts was \$4,569,009.44. As of the end of July \$3,267,341.06(57.86%) in property taxes had been collected in property taxes, and \$2,387,139.01 was still left to be collected. Commissioner Zipperer motioned to approve and sign the check registers, Commissioner Myers seconded the motion, the Board voted 2-0 to approve and sign the check registers.

**CHIEFS REPORT:**

- **Firefighter Probation Completion:** Firefighters Cobain and Kyler Federwisch both completed probation on August 1<sup>st</sup>. Talk about a future badge pinning for ff's and for the New Chief was discussed. Planned to do possibly in the future when we have lieutenants badge pinning.
- **July Significant Calls:**
  - Weihl Road – Wildfire with tremendous volunteer response
  - Highway 97 ( Blewett Pass) MVA with fatality.
  - Highway 90 MVA with double fatality, had a critical incident debriefing and Chaplin available for crews. Realized we didn't invite the tow company to the debriefing and we need to remember to invite them in the future.
- **Events:**
  - Rotary Club Golf Tournament – attended by Chief and Eryn, neighboring districts Chiefs
  - Yakama Fish Hatchery Salmon Bake – attended by Chief and Eryn and Crew, aid call while there for minor accident.
  - Suncadia HOA Picnic



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- Wagon Wheel/Sandy Ridge HOA Meeting attended by Chief and Commissioner Chair Myers
- KCFD7 BBQ
- Cle Elum Rodeo – Chief Lowes first rodeo
- Fowler Creek HOA Tour – development coming that residents aren't happy with
- National Night Out
- Volunteer Association Meeting

**Chief Lowe will be sending the commissioners a Facilities and Fleet update before every commissioners meeting in the future.**

**COMMISSIONERS REPORT:**

- Commissioner Myers attended HOA meetings and stressed the importance of firewising communities and the need to do more.
- Commissioner Myers and Chief Lowe met with the I-90 Steering committee.

**UNFINISHED BUSINESS:**

- a. **Type 1 Engine Update** – walk through with the KME representative about all the small details happening soon. 310 days is expected production time.
- b. **Training Tower Update** – Finalized plans will be using WHP. They are a member of Sourcewell. Once we have the final quote and documents we will be sending to the District Attorney Brian Snure to make sure we are following bid requirements.
- c. **LifeSupport Request** – Chief Lowe will be putting together a list of needs for the district, Commissioners would like to make sure radios are addressed since that is such a need for our district and firefighter safety. Currently the crews are Beta testing L3 Harris radios from Kittcom and reporting back on them.
- d. **Fire Lieutenant Promotional Exam** – Started with the writing project being due on August 16<sup>th</sup>. September 12<sup>th</sup> is the practical and exam, September 13<sup>th</sup> is the Chief interviews.
- e. **Administrative Specialists Hiring** – 3 applications so far, closing on 19<sup>th</sup>. Interviews on 22<sup>nd</sup>.

**NEW BUSINESS:**

- a. **Add Effective Date to CBA** – clerical error in final document that left out an effective date. Was brought to our attention by our healthcare company. Since this is just fixing a clerical error and not approving anything the commissioners agreed they could sign it and have Commissioner Cernick sign it at a later date.

**GOOD OF THE ORDER:** Commissioner Myers will be out of town later in November, would like to make sure budget is done before he has to leave. Chief Lowe and Chief Admin Micallef both plan to start budget early this year, and have approved by the November regular Commissioner meeting. Commissioner Myers might not be around for the December meeting as well.



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**Closed Session:** Under RCW 42.30.140 (4) (b) that portion a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Meeting went into closed session at 6:49pm and was expected to last 15 minutes to 7:04pm.

Meeting went into regular session at 7:05pm, no action was taken.

**Meeting was adjourned at 7:07pm.**

APPROVED

Kittitas County Fire District No. 7,  
Kittitas County Washington

By:   
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Jeff Myers, Commissioner Chair

By:   
\_\_\_\_\_  
Justin Zipperer, Commissioner Vice Chair

By:   
\_\_\_\_\_  
Robert Cernick, Commissioner

ATTEST:   
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Eryn A Micallef, District Secretary