



Kittitas County Fire District 7

31 Firehouse Road
Cle Elum, WA 98922
509.649.2789

Job Description- Career Firefighter

Nature Of Work

A Firefighter is a highly trained professional responsible for providing the public with the highest quality fire mitigation, rescue, and emergency services. Firefighters perform various duties, such as extinguishing fires, conducting rescue operations, providing emergency medical services, conducting fire inspections, educating the public about fire safety, and participating in training and drills to maintain their skills. Firefighters must work well under pressure, make quick decisions, and remain calm in high-stress situations while remaining physically fit to handle the demands of modern hazard mitigation in dangerous and unpredictable conditions. In addition to the technical skills required, Firefighters must also have strong communication skills and the ability to work well as part of a team.

Work will be evaluated based on a probationary book and monthly performance evaluations, following the Labor Agreement By and Between Kittitas County Fire District #7 and International Association of Firefighters Local 4880 2024-2026.

Minimum Qualifications

1. High School Diploma, GED or equivalent.
2. Must be a legal resident of the United States
3. Must be at least 18 years of age
4. Possession of a valid Washington driver's license; ability to attain any specialized license to drive departmental apparatus; ability to maintain required driver's license requirements as established by the Fire Chief and pass an "insurability" check by the District's insurance carrier.
5. Must meet the knowledge, health, and physical qualifications established by the district.
6. Must pass Pre-Employment physical exam and drug test.

7. Must have I-100, I-200, and I-700 certifications
8. Washington IFSAC FF-1 certification or equivalent within the first 12 months.
9. Washington IFSAC Hazardous Materials Operations certification or equivalent within the first 12 months
10. Washington State Emergency Medical Technician certification within the first 12 months
11. NWCG-certified Firefighter Type II within the first 12 months.

Desirable Qualifications

1. Two Years of experience as a structural firefighter
2. NWCG certified Firefighter Type I
3. Washington IFSAC FF-2 certification
4. Two Year College Degree

Typical Physical and Mental Requirements

Requires standing, stooping, kneeling, sitting, crouching, and walking for extended periods of time. Requires agility, balance, and stamina in responding to emergency situations that includes climbing, crawling, and walking in steep, slippery, and confined spaces, or similar adverse environments. Requires the ability to lift, carry, push, pull, grasp, and lift different sized objects, equipment and apparatus weighing up to 100 pounds during both routine and emergency situations. Requires the ability to lift, carry, push, pull, grasp, and lift trapped, injured, or deceased persons. Requires the ability to operate fire suppression equipment like ladders, axes, chain saws, hoses and general maintenance equipment. Requires the ability to drive and operate emergency response vehicles. Requires the ability to effectively and efficiently evaluate emergency situations and determine the appropriate response; implement the appropriate incident action plan; to remain calm and decisive in chaotic and confusing situations. Requires the ability to visually inspect fire equipment and apparatus; to function in atmospheres where vision is impaired; to differentiate between colors to assist in determining proper course of action to mitigate emergencies. Requires normal manual dexterity and eye-hand coordination, corrected hearing and vision to normal range.

Examples of Duties

1. Performs firefighting activities, including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire combat, containment, and extinguishment tasks.
2. Responsible for ensuring an adequate supply of water and pressure for extinguishing fires when in driving position.
3. Responsible for the station, field, and emergency operation and maintenance of the emergency fire apparatus.

4. Responsible for emergency readiness; ensures the mechanical readiness of the apparatus and equipment, i.e., oil check, lights, siren, etc., when in driving position.
5. Performs various rescue duties; attends to the public under stressful conditions; administers varying degrees of first aid to injured persons; removes trapped accident victims.
6. Ventilates buildings; raises ladders or aerial ladders/platforms and rescues building occupants; operates power tools and equipment; provides emergency power and lighting.
7. Participates in fire drills and attends classes in firefighting, emergency medicine, hazardous materials, and related subjects.
8. Operates radio and other communications equipment.
9. Participates in fire prevention programs inspecting buildings, hydrants, and other structures.
10. Maintains fire equipment, fire apparatus, and facilities. Perform minor repairs to departmental equipment.
11. Perform general maintenance work in the upkeep of fire facilities and equipment; clean and wash walls and floors; care for grounds around the station; make minor repairs; wash and hang and dry hose; wash, clean, polish, and maintain apparatus and equipment.
12. Presents programs to the community on safety, medical, and fire prevention topics.
13. Performs salvage operations, such as throwing covers and removing water and debris.
14. Assists in department supervisory and administrative activities as assigned.
15. Instruct various classes to career and volunteer staff.
16. Manages specific programs pertinent to emergency readiness as assigned.
17. Assists in supervising and training recruits as assigned.
18. Assists in the planning and executing of special projects for the development and advancement of the department.

Temporary Work Duties and Special Projects

Employees will have the opportunity to perform temporary extended work duties to aid in executing Special Projects. These work duties will be conducted and compensated by the current Labor Agreement. When approved by the Fire Chief, these duties will be attached to a single special project pertaining to Public Works and will be temporary, extending only as long as the special project. Extended work duties would be as follows:

1. Cleaning and preparing construction sites.
2. Loading and unloading materials and equipment.
3. Building and taking down forms and temporary bracing structures.
4. Dig trenches, compact earth, and backfill holes.
5. Operating and tending to Basic Hand Tools
6. Following instructions from supervisors and implementing construction plans.
7. Assembly of temporary fencing to maintain site security
8. Basic trim, finish, and fixture installation excluding work requiring a permit as defined by Kittitas County Community Development.

Knowledge Of:

- Principles, practices, and procedures of modern fire suppression and fire prevention, including hazardous materials, building construction features, and electrical hazards.
- Operation and maintenance of modern firefighting equipment and apparatus.
- Emergency medical techniques.
- Fire codes, methods of residential and commercial construction, and techniques relative to the determination of origin and cause of hostile and non-hostile fires.
- Department rules, regulations, policies, and procedures; local automatic aid agreements, local, state and federal mutual aid plans.
- Applicable local, state, and federal laws and regulations.
- Proficiency in the use of computers and related office skills including the use of Microsoft Office Suite, business software applications, staffing software applications, calculators, telephones, copiers and agency specific software.
- Local geography, including the location of water mains, hydrants, and major target hazards, fuel models, and traffic hazards of the Fire District
- Report writing and form procedures.

Ability To:

- Communicate orally and in writing effectively with District personnel and the general public.
- Calmly respond to emergencies; make appropriate situational assessments and sound decisions.
- Deal with personal danger that may include exposure to fire-encompassed surroundings, dangerous persons, dangerous animals, hazardous materials, hazards of emergency driving, hazards associated with traffic control, working in and near traffic, and natural or man-made disasters.
- Implement Department policies and procedures.
- Conduct evidence preservation, gathering, and presentation.
- Prepare and maintain accurate, concise, clear, complete, and timely records.
- Understand and carry out verbal and written directions.
- Maintain effective verbal and written communication.
- Establish and maintain effective working relationships with District personnel and the general public.
- Work extended hours beyond routine assignment in the event of a local, county, state, and/or federally declared emergency, disaster, and/or catastrophe or the activation of the Washington Mutual Aid System (WAMAS).